

May 3, 2017

## WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting May 3, 2017 at City Hall. Mayor Rex McIntire called the meeting to order, with the following council members present: Freddie Andrews, Randy Fisher, Steve Hoots, Bill Jacquot, Barb Nash and City Clerk, Brenda Robinson. Chris Renner was absent.

Also in attendance were: Barb Hoots, Deputy City Clerk; Amy Brown, City Treasurer; Randy Ford, Water Plant Supt.; George Lindsey, Police Chief; John Simmons, Supt. of Public Works; John Coonrod, City Attorney; Carmen Ensinger, *Scott County Times*; Bill Sleeman, Benton & Associates; concerned citizens: Donna Lawrence, Ruth Early, Janet Paslay, R.J. Paslay, Michael Hill, Cheryl Thomas, Mary Pranger, Steve Granger, newly elected aldermen: Ron Bell, and Lawrence Coultas.

**MOTION:** Barb Nash moved and Steve Hoots seconded to pay bills as presented. Roll call resulted in all yeas. Motion carried.

**MOTION:** Steve Hoots moved and Bill Jacquot seconded to approve and dispense of the reading of the minutes from the April 5, council meeting. Roll call resulted in all yeas. Motion carried.

### **OLD BUSINESS:**

The purchasing committee met prior to the regular council meeting to discuss purchasing a new chlorine pump for the swimming pool. The cost of the pump is \$710.

**MOTION:** Bill Jacquot moved and Steve Hoots seconded to purchase the chlorine pump for the city swimming pool costing \$710. Roll call resulted in all yeas. Motion carried.

The purchasing committee also suggested purchasing an Electrofusion Processor with Scanner, Under Clamp and Molded Scraper from USSI, Utility Sales and Service, Inc. for a total cost of \$4,309.75.

**MOTION:** Bill Jacquot moved and Randy Fisher seconded to authorize John Simmons to purchase the Electrofusion Processor with Scanner and accessories totaling \$4,309.75. Roll call resulted in all yeas. Motion carried.

The Personnel Committee had previously offered part-time temporary employment to Robert Johnson in April and he declined taking a job at Tipsords. The personnel committee met last month and decided to hire Charlie Shelts as full time temporary employee with the new council's approval.

**Mayor Rex McIntire** swore in Brenda Robinson as newly elected city clerk. She in turn swore in the newly elected officials: Rex McIntire as Mayor, Amy Brown, City Treasurer, Randy Fisher, Alderman Ward II, Lawrence Coultas, Alderman Ward I, and Ron Bell as Alderman Ward III.

After the installation of officials, R.J. Paslay passed out a letter to the council members about trash receptacles on South Main Street. Mr. Paslay suggested maybe the trash company could use the back streets to pick up trash. He was told those truck would tear up the alley's. He was informed there is an ordinance about trash cans. Mayor McIntire said there was an incident last month and after Police Chief Lindsey talked to the people it was cleaned up. Chief Lindsey has talked to the person about the trash cans and was told her husband is in the hospital, but her father said he would take care of it.

**Mike Hill, Scott County States Attorney** was there for the purpose of The Economic Development.

**Mayor McIntire** informed council that Reg Ankrom gave a talk on Steven A. Douglas, on April 23. He has written a book about Douglas and it is available at the City Library. The book had great things to say about Winchester.

**George Lindsey, Police Chief** passed out his April monthly report as follows:

Runaways – 2; Suspicious vehicles – 2; Suspicious person – 1; Domestic – 2; Theft reports – 2; Trespass – 1; Child visitation – 1; Lifeline calls – 2; Disabled motorist – 2; Bank alarm – 2 (false alarms); Criminal damage/property – 2.

**Lindsey** also passed out pictures of ordinance violations.

**Lindsey** told council he has called around to see what the 2002 police car would be worth as salvage. He received a bid from Scotty's Salvage for \$475, and they will come and pick it up. He was asked by council members where his blue car was. He replied, "in his yard and his doctor told him to stay out of it". He said it has an odor and he thinks it is under the carpet. Ron Bell suggested he take it to Waid's and have it cleaned. It is just sitting and we are putting miles on the only car we have. McIntire has not heard anything about the application for the grant.

**MOTION:** Bill Jacquot moved and Steve Hoots seconded to accept the bid of \$475 from Scotty's Salvage for the 2002 police car. Roll call resulted in all yeas. Motion carried.

**John Simmons, Supt of Public Works** passed out his monthly reports for March and April. Last fall Jerry Moore did some work on the culvert at Jefferson and Coultas Road. He suggested hiring him again to repair the erosion from all the rains we have had in the past few days. The rip-rap has moved and needs larger rip-rap and it needs repaired as soon as possible. A trac hoe is needed for the repairs. It is cutting into Lawrence Coultas's yard. May need R4 rock, which is about \$15-a ton; possible cost around \$1,000.

**MOTION:** Ron Bell moved and Randy Fisher seconded to hire Jerry Moore to redo Coultas Road and Jefferson culvert. Roll call resulted in four (4) yeas and two (2) nays. Freddie Andrews and Steve Hoots voted nay. Motion carried.

**Simmons** would like to set up a meeting with the water and sewer committee and the gas committee to discuss charging for the meters.

**Simmons** said last year on the appropriations there was a mini excavator listed. This would come in handy to move headstones, dig graves and maintain city ditches. He is looking at a CAT 304 E2CR excavator costing \$54,845. Mayor McIntire asked if he had taken this to the purchasing committee and he said no. McIntire told him to take it to committee.

**Mary Pranger** addressed the council about the water problems at her property on corner of Jefferson and Green Street; she doesn't know what can be done. Ron Bell stated they were talking about this problem 20 years ago when he was on the council. Ruth Early stated she had water in her yard since they had tried to re-route it. She had a ditch dug in her yard to get rid of the water. John Simmons said years ago there was no side street parking. Mayor McIntire said they would look into the matter. Pranger asked if you needed a building permit on personal property. She was told to contact Eric Tuey, Zoning Administrator or call City Hall at 742-3191. She said she appreciated everyone's help.

**Cheryl Thomas** addressed the council about Hill Street behind her house. She said when it rains the water backs up at her walkout basement. She said that if the water gets into her air conditioning she will really be mad, because she can't afford a new one. She said the city built up the road and now the garbage trucks are making ridges so the water runs on her property. When the city built the road it blocked the natural waterway. The water flows from the square down Hill Street to her property. She needs to build a retaining wall, but doesn't want to do that until the water is contained.

**Mayor McIntire** talked about the smoking policy on city property and referred it to the Building and Grounds Committee. He then passed out passed the 2017-2018 committees.

**McIntire** would like to appoint R.J. Paslay to the Zoning Board to a 5 year term, which will end May 2022. Also, reappoint Merrillyn Fedder to a 5-year term, retroactive to May 2016 for a 5 year term, which will end May 2021. Reappoint Ed Gant to a 5 year term, which will end May 2022.

**MOTION:** Lawrence Coultas moved and Freddie Andrews seconded to appoint R. J. Paslay for a 5 year term to the Zoning Board, ending 2022; reappoint Merrillyn Fedder to a 5 year term, retroactive to May 2016 with term ending May 2021; reappointment Ed Gant to a 5 year term, which ends May 2022. Roll call resulted in all yeas. Motion carried.

**McIntire** would like to reappoint Jenn Barber to a 3 year term, on the Pool Board, which will end May 2020 and appoint Wendy Smith to a 3 year term, on Pool Board, which will end May 2020. He would like to appoint two directors to the Swimming Pool Board as follows: Bill Jacquot, City representative and Jill Cox.

**MOTION:** Steve Hoots moved and Freddie Andrews seconded to reappoint to the Pool Board, Jenn Barber for 3 years, expiring May 2020 and appoint Wendy Smith for 3 years, expiring May 2020. Roll call resulted in all yeas. Motion carried.

**MOTION:** Freddie Andrews moved and Ron Bell seconded to appoint two (2) new directors to the Pool Board, Bill Jacquot, city rep and Jill Cox. Roll call resulted in all yeas. Motion carried.

**McIntire** would like to reappoint Celeste Lashmett, Katie Gregory and Donna Holmes to a 3 year term on the Park Board, which will end May 2020.

**MOTION:** Bill Jacquot moved and Lawrence Coultas seconded to Park Board reappointments of Celeste Lashmett, Katie Gregory and Donna Holmes to a 3 year term ending May 2020. Roll call resulted in all yeas. Motion carried.

**McIntire** had the following Library reappointments, reappoint Ellie Peak, Janet Gant and Carol Sipes to a 3 year term, which will end May 2020.

**MOTION:** Steve Hoots moved and Randy Fisher seconded to reappoint Ellie Peak, Janet Gant and Carol Sipes to the Library Board for a 3 year term, which will end May 2020. Roll call resulted in all yeas. Motion carried.

**John Coonrod, City Attorney** said a notice of intent to sell real property will be published in the Scott County Times May 4 edition. He then passed out an ordinance concerning the sale of the Dobson property on South Main Street. Bids will be accepted until 1 p.m. on June 7. The bids will be opened at the regular council meeting that evening. The council has the right to accept or reject all bids. This is an ordinance directing the sale of real estate located within the corporate limits of the City of Winchester, Scott County, Illinois. It was stated there is only one driveway between the properties. Mr. Coonrod will check out the driveway easement.

**MOTION:** Randy Fisher moved and Freddie Andrews seconded to solicit bids to sell the Dobson property and open the bids at the June meeting. Ordinance 847 – An Ordinance Directing the Sale of Real Estate Located Within the Corporate Limits of the City of Winchester, Scott County, Illinois. Roll call resulted in all yeas. Motion carried.

**Coonrod** state the Zoning Board of Appeals met April 19 to consider two proposed amendments to the city code. Proposal 1 was pertaining to facilities for physical exercise or performance, or cultural events as a Special Use in SR1 District. That proposal was not recommended for approval. Proposal 2 was to amend Section 40-3-17 to the Zoning Code to conform with regulations for individual districts in Section 4-4-3, 40-4-38, 40-4-48, 40-4-51 and 40-4-65 and was recommended for approval.

**Coonrod** passed out an ordinance for setbacks in section 40-3-17 to be consistent with the rest of the properties. The correct set back is 20-feet. Minimum acres for a single family home is 7,200 square feet.

**MOTION:** Lawrence Coultas moved and Bill Jacquot seconded to approve Ordinance 848 – An Ordinance Amending Chapter 4, Article III, Section 17 of the Revised Code of Ordinances of the City of Winchester, Scott County, Illinois. Roll call resulted in all yeas. Motion carried.

No action was taken on the proposal not recommended by the Zoning Board.

**Coonrod** passed out the appropriations for fiscal year 2017-2018. He apologized for not getting them to everyone before the meeting but presented this proposal as a draft only for further review by council. Currently the total appropriations are \$2,135,000. He asked everyone to take it home, look over and get with him or Amy Brown about changes with hopes of approving at the June meeting.

**Coonrod** passed out Resolution 2017-05-01 – A Resolution to Commit Project Funding. This pre-application is with the United States Department of Agriculture for the purpose of securing a Rural Business Development Grant of \$99,000. The city shall provide all remaining project related funding necessary to complete the job.

**MOTION:** Bill Jacquot moved and Lawrence Coultas seconded to approve Resolution 2017-05-01 a Resolution to Commit Project Funding. Roll call resulted in all yeas. Motion carried.

**Coonrod** passed out a Resolution Approving an Agreement for Fire Protection Services. This resolution is between City of Winchester and the Village of Manchester. This agreement states City of Winchester will supply fire protection to the village and the village in turn will supply the water should a fire arise in the village.

**MOTION:** Randy Fisher moved and Steve Hoots seconded to approve Resolution 2017-05-02 – A Resolution Approving an Agreement for Fire Protection Services. Roll call resulted in all yeas. Motion carried.

**Coonrod** passed out a Resolution Approving Mutual Aid Agreement (with Roodhouse) Roodhouse will assist with fires when needed.

**MOTION:** Randy Fisher moved and Bill Jacquot seconded to approve Resolution 2017-05-03 a Resolution Approving Mutual Aid Agreement. Roll call resulted in all yeas. Motion carried.

**Coonrod** passed out a resolution pertaining to emergency light for police officers within their person vehicle. It states within city limits, but Chief Lindsey said that since he is an officer of the law he is required to stop at any accident and would like it extended. The resolution has to be revised and brought it back next month for approval.

**Coonrod** said the gas lines easements have been sent to the homeowners and should be signed soon. The gas lines are complete.

**Coonrod** reported a TIF Joint Review Board will be May 23. The taxing districts as Stakeholders will be attending. Mr. Moran will provide all the notices. This year the city will have more TIF money.

**Coonrod** said the Windsor Project (Affordable Housing) will begin later next month with a variance on Mechanic Street.

**Bill Sleeman, Benton & Associates** needs to have a special meeting to go over the subdivisions.

**Alderman reports:**

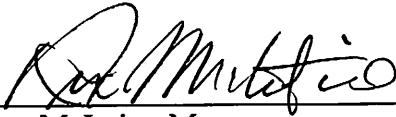
**Bill Jacquot** reported on the Winchester Pool. The Pool Board hired Isabella Cox as Manager and Kristi Isaacs as Assistant Manager. Lifeguards will be: Dante Hoover, Maddie Lashmett, Kaitlyn Kemper, Logyn Little, Austyn Noble, Sara Piechowski, Brynn Altman, Darcie Weder, and Reagan Hearold. Adam Armstrong will be a substitute lifeguard. Aaron Brown is awaiting certification then will be hired. Kristi Isaacs will be the swim lesson coordinator/instructor. The pool plans to open Memorial Day Weekend. The prices are the same as last year and hours are 12:30 to 7 p.m. Party rate is \$125 with a maximum of 30 people, each additional person will be \$1.

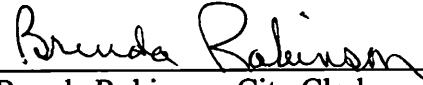
**Amy Brown, City Treasurer** passed out her monthly report. At this time she does not have permanent transfers.

**Bill Jacquot** reported the personnel committee met and recommended hiring Charlie Shelts as a part-time temporary summer employee so he could fill in for guys on vacation and where needed.

**MOTION:** Ron Bell moved and Bill Jacquot seconded to hire Charlie Shelts as a part-time temporary summer employee. Roll call resulted in four (4) yeas, one (1) nay and one (1) abstention. Freddie Andrews voted nay and Steve Hoots abstained. Motion carried.

**MOTION:** Ron Bell moved and Lawrence Coultas moved to adjourn. Roll call resulted in all yeas. Motion carried. Meeting ended at 10:55 p.m.

  
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Rex McIntire, Mayor

  
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Brenda Robinson, City Clerk