

January 14, 2019

Special Council Meeting

The Winchester City Council held a special council meeting January 14, 2019 at City Hall to discuss Repair to the City Wells. Mayor Rex McIntire called the meeting to order at 6:00 p.m. with the following council members present: Ron Bell, Lawrence Coultas, Cathy Debold, Terry Gregory, Jeff Pittman, Angie Doolin Pro Tem Clerk, City Attorney John P. Coonrod Water Superintendent Trevor Cawthon, and Streets Superintendent John Simmons. Bill Jacquot was absent.

MOTION: Lawrence Coultas moved and Cathy Debold seconded to appoint Angie Doolin as Pro Tem Clerk. Roll call resulted in all yeas. Motion Carried.

Rex McIntire, Mayor started by saying that the City crew doesn't get the credit they deserve. The city crew worked 29 hours over the weekend. They did an excellent job on keeping the snow plowed and roads clear.


Rex McIntire, Mayor wanted to clarify last Thursday paper read wrong about Mark Howard and Benton and Associates.

Rex McIntire, Mayor – We received word that we are one of the finalists for the pool grant.

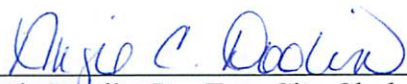
Rex McIntire, Mayor - Last meeting the Council approved a kit for the pump in well 103. It is now clear that the pump in well 103the well has seized up, requiring further repairs. Trevor Cawthon presented to the council the video that was taken of the well and explained the steps that need to be done to clean well 103. Total cost for well 103 is \$29,443.00.

MOTION: Cathy Debold moved and Ron Bell seconded to go ahead with the treatment of well 103 with the cost being \$29,443.00. Roll call resulted in all yeas. Motion Carried.

MOTION: Cathy Debold moved and Terri Gregory seconded to adjourn. Roll call resulted in all yeas. Motion carried. Meeting adjourned at 6:53 p.m.

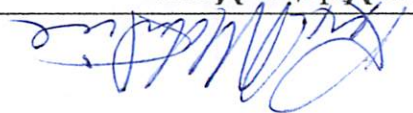


Rex McIntire, Mayor

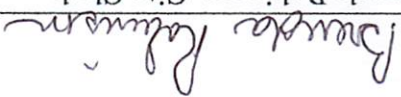


Angie Doolin, Pro Tem City Clerk

Rex McIntire, Mayor

A handwritten signature in blue ink, appearing to read "Rex McIntire", written over a horizontal line.

Brenda Robinson, City Clerk

A handwritten signature in blue ink, appearing to read "Brenda Robinson", written over a horizontal line.

MOTION: Bill Jacquot moved and Terry Gregory seconded the motion to update the city zoning map. Bryce Harrison updated the last zoning map. Roll call resulted in all yeas. Motion carried.

NO PUBLIC COMMENTS:

ALDERPERSON REPORTS:

Ron Bell stated the fire department had a fire New Years Eve and ruptured the dump tank. This is a vital part to the department. They found one in Milan for \$1,455, shipping would be \$350. Bryan Taylor said he would go pick it up to save shipping cost. Alderman Bell stated that the loss of the tank posed a public safety emergency, as the tank is a critical part of the City's fire response capacity.

MOTION: Ron Bell moved and Cathy Debold seconded the motion, due to public safety emergency, purchase a dump tank from Milan for \$1,455 with fire personnel picking it up. Roll call resulted in all yeas. Motion carried.

Lawrence Coultas passed out the breakdown for all outstanding accounts through 2036.

MOTION: Cathy Debold moved and Lawrence Coultas seconded to go into closed session to discuss personnel. Roll call resulted in all yeas. Motion carried. Went into closed session at 9:15 pm.

MOTION: Lawrence Coultas moved and Ron Bell seconded to come out of close session. Roll call resulted in all yeas. Motion carried. Came out of closed session at 10:15 pm.

MOTION: Lawrence Coultas moved and Terry Gregory seconded to hire Nate White as a full time police officer at \$15 per hour dependent upon a letter of resignation from Kenny Evans. Roll call resulted in all yeas. Motion carried.

MOTION: Lawrence Coultas moved and Jeff Pittman seconded to add 3 part-time police officers: Cale Hoesman, Jordan McMillen; and Kenny Evans at part-time pay. Roll call resulted in all yeas. Motion carried.

MOTION: Lawrence Coultas moved and Cathy Debold seconded the motion to terminate Mark Howard immediately. Roll call resulted in all yeas. Motion carried.

MOTION: Jeff Pittman moved and Terry Gregory seconded the motion to advertise for full time permanent employees. Roll call resulted in all yeas. Motion carried. Place ads in Greene County Shopper and Scott County Times.

MOTION: Bill Jacquot moved and Terry Gregory seconded the motion to adjourn. Roll call resulted in all yeas. Motion carried. Meeting concluded at 10:35 pm.

Simmons needs new tires on his utility truck. State bid from Marshall's will be \$575.

MOTION: Ron Bell moved and Cathy Debold seconded to purchase 4 new tires from Marshall's state bid for the utilities truck not to exceed \$600. Roll call resulted in 5 yeas and 1 abstention. Lawrence Coultas abstained. Motion carried.

Simmons is planning for the upcoming pool season. Need to have someone trained on the chemicals and acids. It is a 3-day course. It depends on Bill's health. He suggested Jim Dobson to replace Bill if needed. He will find out more information for next month.

Mayor McIntire received in the mail a donation of \$1,000 from Bob and Deb Freesen for the cemetery fund.

It's that time of year to advertise for a 2-year mowing contract for the City Cemetery and Monument Park, City Library and Douglas Park. It needs to be a lump sum bid. Send letters to all bidders from last year and advertise it in Greene County Shopper and Scott County Times. They will be opened at the next meeting. Bill Jacquot will meet with Angie to get ads in paper.

Christmas lighting – only 2 people entered. Levi & Janet Feenstra and Michelle Walquist. They each received \$50.

McIntire called the new owners of the old Fanco store to see how things were going. He was told the owner was meeting with his architect on plans. The diesel pumps will have to be changed, but they are proceeding.

All 3 wash bays at car wash are open and operational.

John Paul Coonrod, City Attorney passed out an ordinance for an amended sexual harassment policy. All employees will have to read and sign off on the policy.

MOTION: Bill Jacquot moved and Cathy Debold seconded to approve Ordinance 884 – An Ordinance Adopting an Amended Policy Prohibiting Sexual Harassment. Roll call resulted in all yeas. Motion carried.

Coonrod stated it was about time that the city supplement/recodify the city code of ordinances. They are done about every 3 – 5 years.

MOTION: Ron Bell moved and Jeff Pittman seconded to approve supplement/recodification of the city ordinance codes. Roll call resulted in all yeas. Motion carried.

Coonrod stated it was about time that the city update the zoning map. The city is required annually to update the map if there have been substantial changes to the map. It has been in effect for 10 years; there have been substantial changes making the updating appropriate.

suggested purchasing another pump to have on hand. It was suggested Bell find out the cost and bring to the next council meeting for approval.

MOTION: Ron Bell moved and Jeff Pittman seconded to purchase a pump kit for \$4,115 plus labor for the high pressure motor for the water plant. Roll call resulted in all yeas. Motion carried.

Bryan Taylor has purchased some ground behind the EMS and IMCO buildings and plans to build a storage building for his business (Stine Seed). He is asking the city for 2-year tax abatement. TIF money could be used since it is in the TIF district. His company will help with expenses if it is a new building. Taylor will employ 2 part-time employees and if the company decides to use the building for a larger area he would have to hire a full time employee. Taylor has left 60-foot at the end of his building to make larger if necessary. Taylor has already purchased the 15-inch culvert pipes. The city will purchase the culvert pipes from him and Taylor will pay for the gravel from driveway off of Nicole Drive .

MOTION: Ron Bell moved and Jeff Pittman seconded to approve 2-year tax abatement for Bryan Taylor's new storage shed for Stine Seed on Nicole Road. Roll call resulted in all yeas. Motion carried.

MOTION: Ron Bell moved and Jeff Pittman seconded to purchase the 15" culvert pipes from Bryan Taylor and Taylor will pay for all gravel and installation for Nicole Road from city roadway to the end of his business. Roll call resulted in all yeas. Motion carried.

Amy Brown, City Treasurer passed out her monthly report. She stated the library had received another grant to the children's area from DOT Foods. The general fund made a large payment for the concrete project but has not been reimbursed at this time. There will a special meeting on Thursday at 2 pm to finalize the paperwork to date. Brown also passed out outstanding loans breakdown.

John Simmons, Supt of Public Works passed out his December report as such: Saturday, December 1 was Christmas on the Square, there was a big crowd and temperature was in the 60's. Twenty tornadoes hit Illinois that day with one touching down in Valley City, Beardstown and Taylorville; Bill McNeece has been out the entire month with emergency surgery. Not sure his work status; Jim Dobson is learning Bill's meter reading route to take over; had monthly brush pick up; poured 5 yards concrete, 112.5 yards so far on with the grant; Called Charlie Shelts back for two days due to being shorthanded for concrete work; fourteen locate tickets were called in; thirteen work orders; two graves dug; Randy Ford retired; five days of 32° or below; twenty working days; spent several days cleaning leaves from the streets; performed monthly odorization test and odorant report; calibrate CGI; days off – Jim – 3; Mark – 5; Bill – 20; John – 2; Herschel 4.5; water shed was emptied by John & Leland \$126 was collected; 1 gas leak caused by contractor hitting service line, repaired Dec. 19; 1 gas leak called, on meter set, no leak found; all conduit installed on south side of square.

January 2, 2019

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting January 2, 2019 at City Hall. Mayor Rex McIntire called the meeting to order, with the following council members present: Ron Bell, Lawrence Coultas, Cathy Debold, Terry Gregory, Bill Jacquot, Jeff Pittman and City Clerk, Brenda Robinson.

Also in attendance: Amy Brown, City Treasurer; John Paul Coonrod, City Attorney, John Simmons, Supt. Of Public Works; George Lindsey, Police Chief; Caleb Handy, Assistant Police Chief; *Scott County Times*, Carmen Ensinger; Benton & Associates, Adam Fox; Bryan Taylor and Trevor Cawthon, Water Plant Supt.

MOTION: Bill Jacquot moved and Lawrence Coultas seconded to pay bills as presented with a few questions being asked of office personnel. Roll call resulted in all yeas. Motion carried.

MOTION: Terry Gregory moved and Cathy Debold seconded to approve and dispense with the reading of the minutes from the previous meeting with corrections as noted. Roll call resulted in all yeas. Motion carried. Errors will be corrected and sent to council members.

Mayor McIntire said he had talked to Benton's & Associates about using their license for the water plant since Randy Ford had retired. He stated Mark Howard has a license but thought it would be slap in the face to him since they did not hire him for the position.

Adam Fox, Benton & Associates stated the city needed someone with a B license to operate the water system and someone with a Class 4 license to operate the waste water treatment plant. The EPA requirements are a minimum 4 checks per month on site for water and for the water treatment plant the minimum is once a month for 4 hours. To get a license to run the plant you will need 5,000 hours to qualify or a person could take the test after a year of learning the duties.

Benton's have set up a two year agreement with the city to train Trevor Cawthon and James Dobson. The cost per month will be \$1,600. If either could obtain a license before then the agreement could be canceled any time. Randy Ford will be on call if needed if the city would get into a bind. Trevor Cawthon and James Dobson will be working close with Jamie Headen and Adam Fox.

MOTION: Lawrence Coultas moved and Ron Bell seconded to enter into a 2-year agreement with Benton & Associates for water and waste water treatment. Cost will be \$1,600 per month. Roll call resulted in all yeas, Motion carried.

Ron Bell said a kit to rebuild a pump at the water plant is needed. It will include a stack kit, seal kit and gasket kit, cost will be \$4,115 plus freight. The current pump is 7-years old. It was