February 6, 2019

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting February 6, 2019 at City Hall.

Mayor Rex McIntire called the meeting to order, with the following council members present: Ron Bell, Lawrence Coultas, Cathy Debold, Terry Gregory, Bill Jacquot, Jeff Pittman and City Clerk, Brenda Robinson.

Also in attendance: Amy Brown, City Treasurer; John Paul Coonrod, City Attorney; George Lindsey, Police Chief; Caleb Handy, Assistant Police Chief; *Scott County Times*, Carmen Ensinger; Don Campbell, and Katie Gregory, a member of the Park Committee.

**MOTION**: Cathy Debold moved and Lawrence Coultas seconded to pay bills as presented with a few questions being asked of office personnel. Roll call resulted in all yeas. Motion carried.

**MOTION**: Terry Gregory moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes from January 2 meeting. Roll call resulted in all yeas. Motion carried.

**MOTION**: Lawrence Coultas moved and Cathy Debold seconded to approve and dispense with the reading of the minutes from the special meeting on January 14. Roll call resulted in 5 yeas and 1 abstention. Bill Jacquot abstained. Motion carried.

**Katie Gregory**, a member of the Park Committee would like to reserve April 27 as a clean up the park day. It will take place in the morning. The committee would like to have the mulch under the playground equipment before cleanup day. On May 18 the Civic Group would like to hold a “Not Quite Summer” cookout at the park, with games and possibly a 5K run. They plan to raffle off a pool pass. More to come on this event.

**MOTION**: Cathy Debold moved and Terry Gregory seconded to approve the park clean up day on April 27. Roll call resulted in all yeas. Motion carried.

**MOTION**: Ron Bell moved and Cathy Debold seconded to approve the “Not Quite Summer” cookout on May 18 hosted by the Civic Group. Roll call resulted in all yeas. Motion carried.

**Amy Brown, City Treasurer** passed out her monthly report. Ron Bell reported due to the bad weather the meter reading will be later this month and may be higher.

**George Lindsay, Police Chief** passed out his monthly report as such: Speak to office – 21; Civil Complaints – 2; Traffic Crashes – 2: Well-Being Check – 3; Suspicious Vehicles – 3; Suspicious Persons – 3; Check Residence – 1; Domestic Complaints – 4; Burglar Alarms – 1; Criminal Damage/Property – 1; Runaway – 1; Disorderly Conduct – 2; Search Warrant - 1.

**Caleb Handy, Assistant Chief of Police** said the city needs a 4-wheel drive vehicle due to the recent snow storm. They had a hard time getting around. The street department had offered the use of their vehicle. Also, he stated the city needed a new police car. They have talked to Marsall’s but they don’t have anything. They would like to have a SUV. They found one with 53,000 miles for under $40,000. There is a 2010 SUV fully equipped for $8,795. It was tabled for the time being. The 2005 squad car needs the transmission fixed. Kemper’s could fix it for $1,550, it was approved last year. Kemper offered to purchase the vehicle if the city decides to sell it.

**Caleb Handy** said there will be another Guns & Hoses at the Elementary Gym on April 6. The time will be announced later. He wanted to know if he could store coolers in council office. This was approved.

**Mayor McIntire** gave John Simmons report since he was home sick. His monthly report is as follows: Work Orders – 23; Funerals/Burials – 3; Julie Locates – 2; three (3) Gas Meters changed out and one (1) Water Meter; worked on well 103 but it is up and running; Mark Howard was terminated, Bill McNeese in nursing home, Randy Ford retires; Cold patched pot holes on school streets for tournament; Contacted Steve Grubb over SMG water connections (have not heard from him yet); Trevor Cawthon and Jim Dobson have been going to classes every Wednesday night; turned up odorant level at odorizer; USDI, new maps showing upgrades on all newer gas mains and valve locations; January meter reading going into February due to extreme cold temperatures; Warmest day was 66 degrees on January 7. Coldest day was -12 degrees on January 29. Also has 14½ inches of snow; There was 22 working days; Days off one (1) Herschel White.

There are two (2) gas safety meetings in March. He would like to send Leland Evans & Jim Dobson to Northfield Inn in Springfield on March 19. The cost will be $100 per person.

**MOTION**: Bill Jacquot moved and Terry Gregory seconded to approve Jim Dobson and Leland Evans to attend the gas safety meeting in Springfield on March 19 at the Northfield Inn. Cost of the meeting is $100 each. Roll call resulted in all yeas. Motion carried.

**Mayor McIntire** said there was a USDI mandatory meeting for gas superintendents is March 5 in Effingham. The cost is $250 to attend this meeting.

**MOTION**: Bill Jacquot moved and Lawrence Coultas seconded to approve John Simmons to attend the mandatory Gas Utility Alliance meeting in Effingham on March 5. Cost is $250. Roll call resulted in all yeas. Motion carried.

**Mayor McIntire** said they need to look for someone to get a certification for the swimming pool chemicals.

The city needs a valve for the rural water connection. Next month we should have an estimate for the cost to hook up to rural water (Scott, Morgan & Greene). It took eight (8) years for the motor to gum up so maybe need to do a four (4) year rotation.

**Kevin Evans**, **library board president** said the library needs fire extinguishers and more parking, maybe more parking. Maybe more parking on North Main for a few spaces and may go west in front of library.

Updates: The gentleman wanting to purchase the old Fanco and car wash is hoping to close on property soon.

The owners of the old grocery store stated as soon as the weather clears up they plan to get started on the new convenience store.

**Mayor McIntire** received a letter from Two Rivers Farm Bureau asking for a donation for their annual golf tournament on June 14. This tournament helps with the Ag Literature program for Pike and Scott County. Sponsorship is $500, team sponsorship is $350 and a hole sponsorship is $100 and would include an advertising component that would benefit the city. After much discussion it was decided to sponsor a hole for $100.

**MOTION**: Lawrence Coultas moved and Cathy Debold seconded to approve $100 sponsorship for a hole at the Two Rivers Farm Bureau Golf Tournament on June 14. Roll call resulted in all yeas. Motion carried.

Update on the swimming pool: Greg Hillis was a big help and the Mayor gave a stirring presentation on why we need the grant for the pool. If the funding stays the same we should get $335,000. The grant was approved. Move forward and open as is for now but plan to start demolition when pool closes for winter. Need to have Benton & Associates draw up the bid sheets so can get bids in.

The USDA Rural Development sidewalk grant is 25 – 30% completed. The Mayor has contacted Ameren about the south side of square lights. When it gets warmer they plan to run the wiring in the conduit and put the light poles up.

**John Paul Coonrod, City Attorney** said he should hear from the Safe Route to School in March, this if fully funded by the federal government.

**Brad Wilson, Attorney for SMG** likes the idea of sharing water with SMG. They will decide soon where to connect so maybe they can share water. They may put in a 2-way meter. Benton & Associates will look into this for approval. It was suggested to split the cost for the hookup.

**John Paul Coonrod** presented an Ordinance Providing for the Development and Administration of a Public works Policy for the City of Winchester.

**MOTION**: Ron Bell moved and Jeff Pittman seconded to approve Ordinance 885 - An Ordinance Providing for the Development and Administration of a Public works Policy for the City of Winchester. Roll call resulted in all yeas. Motion carried.

**Alderman reports:**

**Bill Jacquot** – Duane Crockett has not gotten back to him about the stones at the cemetery. Need to advertise contracts for hay at the lagoons and the 4th addition of the cemetery. The North/South fence west of 4th addition and the fence parallel to route 106 will be removed. This city owned property will be added to the next hay contract.We need to send Chris Fletcher a termination letter for the property. Advertise for 3-year contracts.

**Bill Jacquot** opened the 2-year mowing bids for the City Library, Monument and Douglas Park as follows:

1. LB Lawn & Landscaping bid $5,200 per year
2. Keaton McAllister bid $5,250 per year
3. G & W Mowing Service bid $5,300 per year
4. Rick Fanshier bid $5,500 per year
5. Harlan Smith bid $5,500 per year
6. Fox Lawn Service bid $5,600 per year
7. Community Sanitation bid $5,600 per year
8. L & B Enterprizes bid $6,100 per year
9. Nash Lawn Care bid $8,125 per year

Mowing bids 2-year for Winchester Cemetery as follows:

1. Community Sanitation bid $33,700 per year
2. G & W Mowing Services bid $34,575 per year
3. L & B Enterpizes bid $35,000 per year
4. Sunset Lawn Care bid $35,900 per year
5. Hunny Dew Lawn Care Services bid $39,000 per year
6. Nash Lawn Care bid $39,775 per year
7. LB Lawn & Landscaping bid $59,000 per year
8. Harlan Smith bid $74,200 per year

Low bid for the parks and library was LB Lawn & Landscaping at $5,200 per year

Low bid for cemetery was Community Sanitation at $33,700 per bid.

**Bill Jacquot** will contact the low bidders and require proof of insurance along with references.

**Ron Bell** suggested all new hires receive hepatitis shots.

**Public Comments:**

**Don Campbell** asked how we are guaranteed the mowing will be mowed at the same time. Make sure they do a good job.

**MOTION:** Lawrence Coultas moved and Jeff Pittman seconded to go into closed session to review closed session minutes. Roll call resulted in all yeas. Motion carried. Went into closed session at 9:40 p.m.

**MOTION**: Lawrence Coultas moved and Ron Bell seconded to go out of closed session. Roll call resulted in all yeas. Motion carried. Came out of closed session at 10:02 p.m.

**MOTION**: Bill Jacquot moved and Jeff Pittman seconded to open all close session minutes from March 7, 2018 to January 2, 2019. Roll call resulted in all yeas. Motion carried.

**MOTION**: Jeff Pittman moved and Terry Gregory seconded to adjourn. Roll call resulted in all yeas. Motion carried. Meeting adjourned at 10:25 p.m.

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Rex McIntire, Mayor Brenda Robinson, City Clerk